

The City of Lethbridge (www.lethbridge.ca) serves a community over 100,000 residents and is committed to delivering services in a way that earns the trust, respect and confidence of the community. The City of Lethbridge recognizes the diversity of our community and is working to ensure programs, services, facilities and employment opportunities are inclusive to all people.

The Sustainability Team has an exciting opportunity for a Sustainability Engineer. This role will be responsible for the Partners for Climate Protection program, offset (carbon) credit development, greenhouse gas calculations and supports the core business direction of Waste and Recycling Utility, as well as other areas within sustainability. The successful candidate will be working to create, support and implement policies and initiatives as well as design engineering programs and updating standards. This position will be responsible for meeting targets, tracking/collecting data, reporting and presenting to various bodies including City Council as well as facilitating and engaging stakeholders. They will be monitoring the effectiveness of processes and implementing project management principles on all projects.

Status: 2 Year Term Position, 37.5 hours weekly

Specific responsibilities include:

- Maintain positive relationships with consultants, contractors, and internal departments
- Coordinate, support and/or design and implement programs and activities within Sustainability
- Develop expert knowledge of the greenhouse gas reduction, carbon credits, energy conservation and options in order to recognize opportunities and influence corporate sustainability in Lethbridge
- Quantify and forecast greenhouse gas emissions for annual reporting and reduction estimates
- Investigate low carbon and renewable technologies for corporate and community implementation
- Establish internal mechanism for evaluating greenhouse gas reduction projects
- Track the status and performance of projects under the Partners for Climate Protection program and Energy Conservation Master Plan
- Develop internal tools to assist with tracking energy and fuel consumption
- Facilitate and enable stakeholder working groups to encourage solution development
- Plan and create policies, monitor effectiveness of processes, and manage programs and procedures
- Provide leadership and technical expertise to the department and to other City of Lethbridge departments
- Provide cost/investment estimates and rational for operations and initiatives
- Identify key performance indicators (KPIs) and develop the associated methods of measuring success and monitoring efforts to meet targets
- Create and deliver on performance measures
- Continuous improvement mindset while delivering on department goals and initiatives
- Engineer solutions and methods to reduce greenhouse gas emission and recommend solutions based on industry best practices
- Represent Sustainability at a variety of City and public meetings, making presentation as necessary
- Project management including monitoring project budgets, revenues and expenditures, scope, schedule and risks

QUALIFICATIONS:

Those interested in this opportunity should have a Bachelor's Degree in Civil, Environmental, or Mechanical Engineering and a member of or eligibility for membership in the Association of Professional Engineers, Geologists and Geophysicists or equivalent education and experience. This position requires 2-5 years of experience. Experience in the greenhouse gas/sustainability and knowledge and experience with greenhouse gas emissions management principles and systems would be considered an asset. In addition to strong project management and teamwork skills, the successful candidate will have a proven track record to effectively collaborate, lead and establish relationships with people, groups and teams of significant diversity and interests. The selected person will be a self-starter with the ability to work independently and focuses on continuous improvement as this position is in continuous development to meet/exceed corporate and community targets.

We are looking for a team member who is dedicated to fostering a culture of public service and delivering results in a customer-focused, solutions oriented, sustainable and innovative way.

The City offers a competitive salary and a comprehensive, flexible benefits package.

This position is an in office position, located at City Hall.

For further information on this opportunity, please contact:

Mandi Parker, Sustainability Manager at 403-320-4798 or mandi.parker@lethbridge.ca

Qualified candidates are invited to submit their resume with cover letter, online at: www.lethbridge.ca

Closing Date: February 23, 2023 at 11:59 PM

All candidates are thanked in advance for their interest. Only individuals selected for interviews will be contacted.

Civic Administration Association