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## **EMPLOYMENT OPPORTUNITY**

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### **Waste Management Foreman**

The City of Cold Lake is seeking a qualified individual to fill the permanent, full-time position of Waste Management Foreman with the Department of Infrastructure.

Reporting to the Environmental Services Manager, the Waste Management Foreman is responsible for the daily direction and assisting in long term planning for the Waste Management department and will oversee all activities associated with the collection of waste, compost, and recyclables, as well as activities at the Transfer Station. This position follows general policy direction and sets daily activities, priorities and objectives for the department as well as maintains effective working relations with staff, supervisors, other Foremen, contractor representatives, other City staff, and members of the general public in order to meet program objectives and resolve problems on a timely basis. This position is required to handle urgent and emergency situations in an efficient, professional manner, always ensuring City policies and safety standards are met. The Waste Management Foreman will also assist the Environmental Services Manager with staffing and staff training as well as employee evaluations.

The preferred qualifications for this position include a High School diploma or equivalent, Alberta Landfill Facility Operator, Environment Compost Facility Operator certification, and Class 3 Operator's license with Q endorsement. Standard First Aid, CPR, Confined Space Entry, H2S, Transportation of Dangerous Goods, Heavy Equipment Operator certifications, and ability to wear SCBA are required. The Waste Management Foreman will have strong computer knowledge, as well as strong time management, communication and organizational skills. Applicants must have the ability to supervise, working independently as well as within a team environment while maintaining a high level of accuracy and confidentiality. Preference will be given to applicants who have minimum 5-8 years' experience in waste management or a related field, preferably in a Municipal or other Government setting.

The City of Cold Lake will pay a competitive salary complete with an exceptional benefits package. Details of the compensation package will be discussed during an interview.

The City of Cold Lake thanks all applicants; however only those short-listed for an interview will be contacted.

**Submit resumes with cover letter to:**

City of Cold Lake  
Human Resources  
5513 – 48 Avenue  
Cold Lake, AB T9M 1A1  
Facsimile: (780) 594-4041  
Email: [humanresources@coldlake.com](mailto:humanresources@coldlake.com)